

**ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
October 21st, 2016 10:00 a.m.**

ROLL CALL:

Committee:	abs ent	Feringa	X	Heffner	X	Heflin	X	Jenema
	X	LaPointe	X	Timmins	X	Wentzloff		
Advisory:	X	Heinert	X	Kushman				
Staff:	X	Winter	x	Clark				

A. PUBLIC COMMENT:

**B. APPROVAL OF AGENDA: LaPointe added Bunkerhill boat launch to Old business #4
Motion: By Wentzloff 2nd. By Timmins Motion to approve agenda with addition of Bunkerhill boat launch to old business #4 .
Motion carries**

C. INQUIRY AS TO CONFLICTS OF INTEREST: none

D. CORRESPONDENCE:

E. ACTION:

1. Approve Parks & Trails Minutes 09/16/2016
Motion by Lapointe 2nd. By Heflin to approve the Park and Trail minutes from 9/16/16.
Motion carries

F. OLD BUSINESS:

1. Bayside Park Project Update Klaus- Discussed obstacles that the work crew ran into. Heffner questioned the cap and unpaved portion. Klaus explained the cap and the area that was left to be poured. Lapointe questioned the grade change it was lower than he expected. Klaus discussed the need to make it low enough for barrier free access, there was a 5ft. Grade change. It will all be blended back in. Lapointe questioned the grass planting. Klaus explained the cover crop process that will be done this fall. North Bay Side should be finished the week of October 24th, weather cooperating. Saylor park boat launch project is mostly finished all that is left is restoring nature and signs. Trees were being planted today (10/21/16). Paint striping and signs- still need State police approval for placement of signs, to guarantee they will enforce the parking rules with tickets. Discussed how to best mark parking spots at the boat launch. Klaus discussed the different types available, will get it figured out and do something in the spring, Klaus gave no firm date. Briefly discussed resubmittal of the Michigan trust fund grant in hopes of picking up more points.

2. Park Inventory Reports- Jenema discussed the park forms. The forms will be kept in a book for the maintenance committee to access. Talked about using them to make lists of jobs that need to be accomplished. Also make it easier to pinpoint jobs for volunteers.

3. Trail Funding Strategies- Discussed TAP Grant, what within the townships would qualify. 20% match is needed for the grant, 25%-40% is a more realistic match to be competitive. Grants can be applied for quarterly, trails must be to Federal AASHTO standards. Money would initially go to County

Road Commission as they would need to sponsor the township's grant.

Discussed the CZM grant to look at engineering of the trail. Deadline to apply is in December.

Amy (from TAP) will be coming up in early November to look at possible projects that meet TAP requirements. Shawn and TART will meet with her.

G. NEW BUSINESS:

1. Gilroy Park- Lapointe talked about the township purchasing and connecting to the conservancy land next door. It has 25 parking spots, bathrooms, water pump, grills and tables. Recommends using that for parking and use the trail to connect it to the other pieces of property with signage directing users. Had a prepared list of pro's and con's for the board. Also feels it is safer to get in and out of Gilroy park than it is to turn out of the Bunkerhill Rd. end.

Discussed the two boaters that want to try to redesign the parking at Bunkerhill. The committee feels that those individuals should work with the Park and Trail committee or it may be a waste of everyone's time. Committee wants to make sure those individuals know all the requirements for that space. Board has given these individuals time to come up with a design.

Gilroy park discussion continues.

Winter recommends that the township pursues ownership of Gilroy park and not a long term lease, so that MDOT doesn't need to be involved with all the township planning.

Committee is in consensus that Gilroy park would fit into the township's plans.

Discussed time frame of the CZM grant - apply in Dec. answer comes the following October.

Discussed the 2% grant. To use the 2% and or the CZM to look at getting engineering on an area of trail, to be determined after meeting with the TAP representative. Going to the board to talk about applying for the 2% at the Nov. 1st. Board meeting.

TART has match money, the amount will be determined by the scope of the project.

TAP is able to match a DNR grant.

2. Adopt-A-Bench Program -Discussed sending out a letter in the December tax bills.

Talked about building the maintenance cost into the price of the original Adopt-A-Bench price, will discuss the idea of setting a time the bench "expires" or to fund them in perpetuity. Discussed allowing each bench to have a commemorative plaque. The committee needs to decide on bench price and design.

H. PUBLIC COMMENT Linda Weeks- 5734 Apple Valley Rd.

Would like to donate a swing on the beach at one of our parks in memory of her late husband, she choose Acme because this is where she lives.

ADJOURN: Motion to adjourn Timmins 2nd. Wentzloff.

Motion carries